

# Panasonic®

Model No. **KX-TG6700**  
**KX-TG6702**

**2LINE**

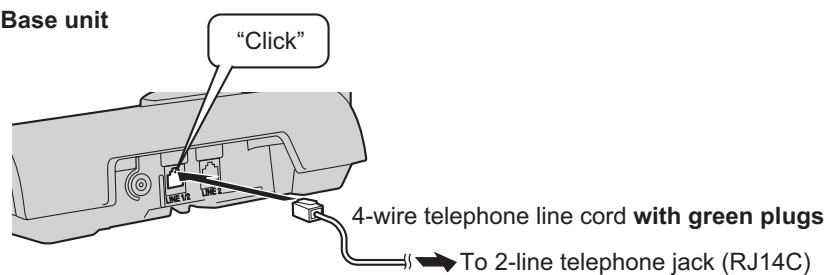
## Quick Guide

### Setting up

Connect the included telephone line cord depending on your situation.

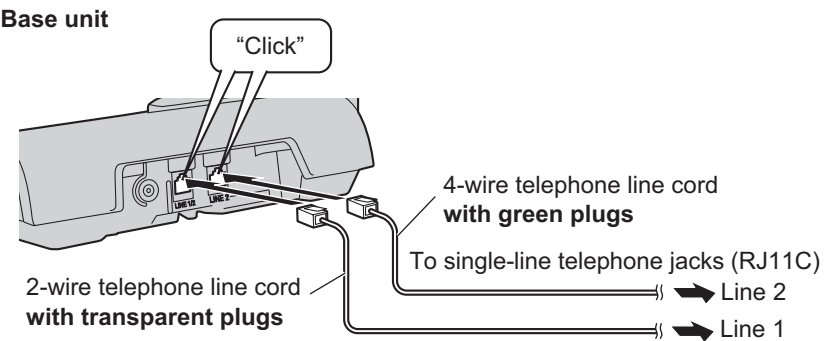
#### To connect to a 2-line telephone jack

Base unit



#### To 2 single-line telephone jacks

Base unit



If you subscribe to a DSL service, connect a noise filter to the telephone line between the base unit and the telephone line jack. Refer to the operating instructions for connections.

Continue page 2.

For further information, visit <http://www.panasonic.com/phonehelp>

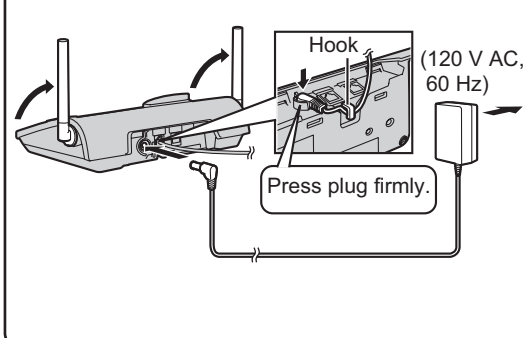
**PQQW15182YA** DM0406PM1088

Continued

## Setting up

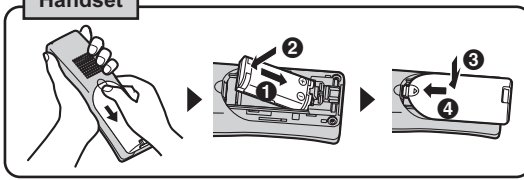
### Base unit

- Use only the included Panasonic AC adaptor PQLV207 or PQLV219.



(120 V AC, 60 Hz)  
Press plug firmly.

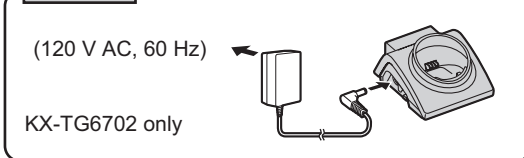
### Handset



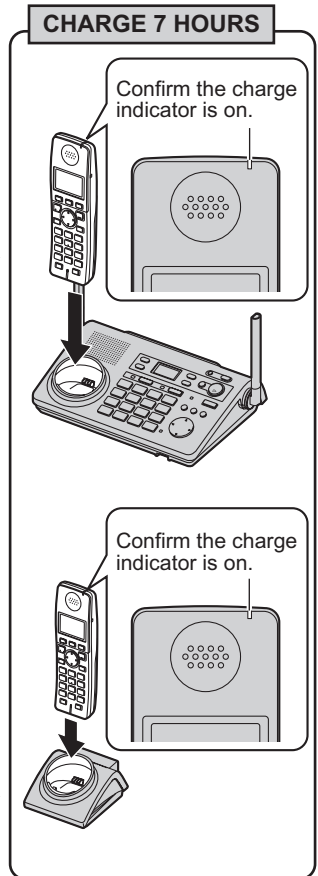
1 2 3 4

### Charger

(120 V AC, 60 Hz)  
KX-TG6702 only



### CHARGE 7 HOURS



Confirm the charge indicator is on.

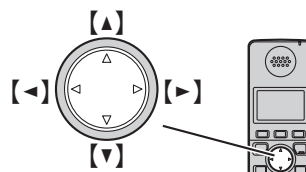
For further information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

## Operating tips

[ ]: indicates button names/soft key names.

### Using the navigator key

Press [▲], [▼], [◀], or [▶] to navigate through menus and to select items shown on the display.



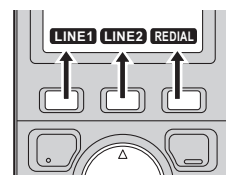
### Adjusting audio volume

Press [▲] or [▼] repeatedly while talking.

### Handset soft keys

The handset features 3 soft keys. By pressing a soft key, you can select the feature shown directly above it on the display.

[SELECT], [SAVE], [OK] and additional other functions are assigned to soft keys. Pay attention to soft keys to find functions you need during handset operation.



## Date and time (Handset)

- 1 [MENU] → [4]
- 2 Enter the current month, day, and year by selecting 2 digits for each.
- 3 Enter the current hour and minute (12-hour clock format) by selecting 2 digits for each.
- 4 Press [AM/PM] to select "AM" or "PM". → [SAVE] → [OFF]

## Adding items to the phonebook (Handset)

- 1 Press [▲] or [▼] → [📖] → [ADD]
- 2 Enter the name (max. 16 characters). → [NEXT]
- 3 Enter the phone number (max. 32 digits). → [NEXT]
- 4 [SAVE] → [OFF]

For further information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

<b>Basic operation (Handset)</b>	
<b>Feature</b>	<b>Operation</b>
Adjusting the receiver/speaker volume	Press <b>[▲]</b> or <b>[▼]</b> repeatedly while talking.
Viewing the caller list and calling back	<ol style="list-style-type: none"> <li>1 Press <b>[▲]</b> or <b>[▼]</b> → <b>[CID]</b></li> <li>2 Press <b>[▲]</b> or <b>[▼]</b> repeatedly to select the desired item. → <b>[↶]</b></li> </ol>
Ringer volume	<ol style="list-style-type: none"> <li>1 <b>[MENU]</b> → <b>[1][1]</b></li> <li>2 Select the desired line.</li> <li>3 Select the desired volume. → <b>[SAVE]</b> → <b>[OFF]</b></li> </ol>
Answering call-waiting call (2nd call)	Press <b>[CALL WAIT]</b> when you hear call waiting tone.

<b>Basic operation (Base unit)</b>	
<b>Feature</b>	<b>Operation</b>
Adjusting the speaker volume	Press <b>[▲]</b> or <b>[▼]</b> repeatedly while talking.
Ringer volume	<ol style="list-style-type: none"> <li>1 Press <b>[LINE SELECT]</b> repeatedly to select the desired line.</li> <li>2 Press <b>[▲]</b> or <b>[▼]</b> repeatedly to select the desired volume. <ul style="list-style-type: none"> <li>• To turn the ringer off, press and hold <b>[▼]</b> until the unit beeps.</li> </ul> </li> </ol>
Answering call-waiting call (2nd call)	Press <b>[CALL WAIT]</b> when you hear call waiting tone.

For further information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

## Answering system (Base unit)

Feature	Operation
Auto answer on/off	<ol style="list-style-type: none"> <li>1 Press <b>[LINE SELECT]</b> repeatedly to select the desired line(s).</li> <li>2 <b>[ANSWER ON]</b></li> </ol>
Recording your greeting message (max. 2 minutes)	<ol style="list-style-type: none"> <li>1 Press <b>[LINE SELECT]</b> repeatedly to select the desired line(s).</li> <li>2 <b>[GREETING REC]</b></li> <li>3 Within 10 seconds, press <b>[GREETING REC]</b> again.</li> <li>4 Speak clearly about 20 cm (8 inches) away from the MIC.</li> <li>5 To stop recording, press <b>[STOP]</b>.</li> </ol>
Listening to new messages	When the <b>[MESSAGE]</b> button flashes on the base unit, press <b>[MESSAGE]</b> .
Listening to old messages	When the <b>[MESSAGE]</b> button does not flash on the base unit, press <b>[MESSAGE]</b> .
Erasing a message	Press <b>[ERASE]</b> during playback.
Using the answering system remotely	<ol style="list-style-type: none"> <li>1 Dial your phone number from a touch tone phone.</li> <li>2 After the greeting message starts, enter your remote code. (Default remote code is "11".) <ul style="list-style-type: none"> <li>• The unit plays back new messages including memo messages.</li> <li>• After playing back new messages, the voice guidance starts.</li> </ul> </li> <li>3 Follow the voice guidance as necessary.</li> </ol>

For further information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

## Frequently asked questions

Question	Cause/solution
How can I increase handset volume level?	<ul style="list-style-type: none"> <li>● Press <b>[▲]</b> repeatedly while talking.</li> </ul>
Why is the conversation noisy or cutting off?	<ul style="list-style-type: none"> <li>● Try to relocate the base unit so that distance from location to use the handset will be minimized.</li> <li>● Send your unit to service, if your unit has same problem when the handset is next to the base unit.</li> </ul>
Can I add another accessory handset to my base unit?	<ul style="list-style-type: none"> <li>● Yes, you can add up to 8 handsets (including the handset(s) sold with KX-TG6700 or KX-TG6702 base unit) to a single base unit.</li> <li>● To purchase accessory handsets (KX-TGA670), please visit <a href="http://www.panasonic.com">http://www.panasonic.com</a> or call 1-800-332-5368. TTY users (hearing or speech impaired users) can call 1-866-605-1277.</li> </ul>
Can I keep battery charging all the time?	<ul style="list-style-type: none"> <li>● You can leave handset on the base unit or charger anytime. There is no damage to the battery.</li> </ul>
How can I answer a call-waiting call (2nd call)?	<ul style="list-style-type: none"> <li>● Press <b>[CALL WAIT]</b> when you hear call-waiting tone.</li> </ul>

For further troubleshooting information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

## Quick troubleshooting

### 1 Handset shows:

**"No link to base. Move closer to base, try again."**

Place the handset on the base unit, then check if the charge indicator is on.



The charge indicator is OFF.

Unplug and then plug AC adaptor properly to both the base unit and AC outlet.

The charge indicator is still OFF.

Your telephone may need service. For further troubleshooting, please visit <http://www.panasonic.com/phonehelp>

The charge indicator is ON.

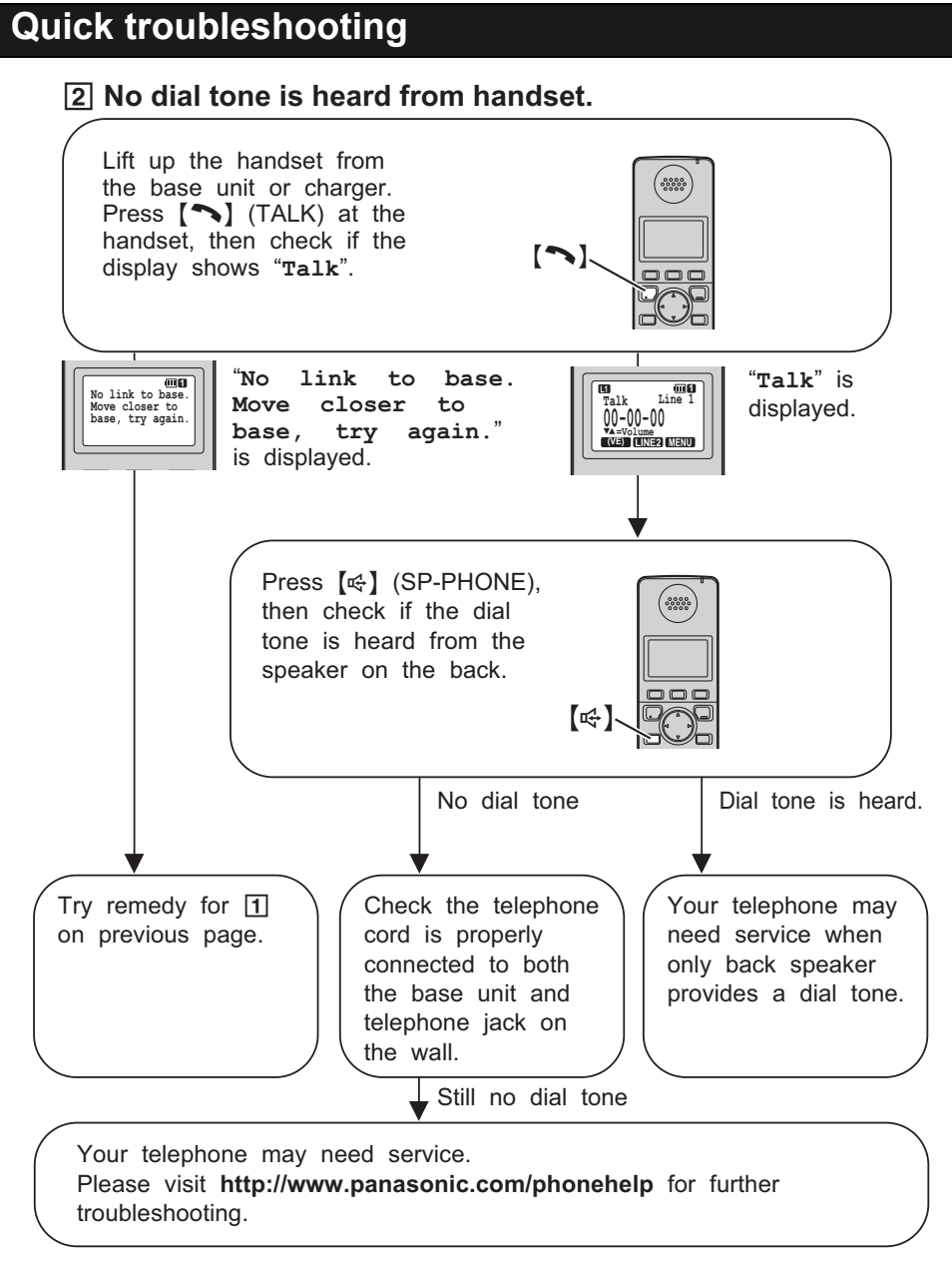
The charge indicator is ON, now.

Lift the handset, then try again. If handset still shows the same message, try re-registration as explained later in this guide.

Re-registration failed.

Unplug the AC adaptor of the base unit and remove the battery from the handset, then plug in the AC adaptor and insert the battery into the handset again. Try re-registration as explained later in this guide.

Re-registration failed.



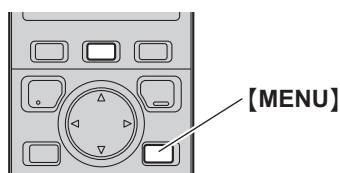


## Registering a handset to base unit

The included handset and base unit are preregistered. If for some reason the handset is not registered to the base unit, register the handset.

### Handset

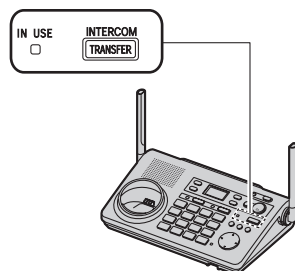
Press **[MENU]**, then press **[0][0][1]**.



### Base unit

Press and hold **[INTERCOM]** until the IN USE indicator flashes.

- Complete next step within 1 minute.



### Handset

Press **[OK]**, then press **[OFF]** after a beep sounds.



For further registration information, visit  
<http://www.panasonic.com/RegisterYourHandset>

# **IMPORTANT!**

## **If your product is not working properly. . .**

### **1 Read this Quick Guide or Operating Instructions**

- If lost, you can download your Operating Instructions at <http://www.panasonic.com/phonehelp>

### **2 Visit our website:**

**<http://www.panasonic.com/phonehelp>**

- FAQs and troubleshooting hints are available.

### **3 Contact us via the web at:**

**<http://www.panasonic.com/contactinfo>**

### **4 Call us at:**

**1-800-211-PANA (1-800-211-7262)**

- Monday - Friday 9:00am - 9:00pm (EST),  
Saturday/Sunday 10:00am - 7:00pm (EST)

To order a replacement battery,

please call: 1-800-332-5368

Or visit: <http://www.panasonic.com/batterystore>